

TOWN COUNCIL MEETING MINUTES

February 21, 2012

Call to Order

The Clarksville Town Council met in regular session on February 21, 2012, at 7:30 p.m. Mayor Kevin Allgood called the meeting to order and provided the invocation. Council members present were Mayor Kevin Allgood, Chris Clarke, Carolyn Hite, Glenn Jurczyk, Bill Nunn, and Harold Yuille. Vice-Mayor Connie Torres was absent. Staff members present were Town Manager Melinda Moran, Treasurer/Clerk Tara Murphy, Town Clerk Wendy Feild, Town Operations Director Richard Elliott, and Police Chief Ricky Wilkinson.

Approval of Minutes

The minutes of the January 17th, 2012 meeting were approved with no additions, deletions, or corrections with a motion by Council member Clarke, seconded by Council member Yuille, and approved by all.

The minutes of the February 7th, 2012 Council Workshop were approved with no additions, deletions, or corrections with a motion by Council member Hite, seconded by Council member Jurczyk, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for January 2012 was presented to Council. Council member Nunn motioned to approve the list of vendors paid for January 2012, seconded by Council member Clarke, and approved by all.

Presentation of Financial Statements

Financial Statements for January 2012 were presented to Council. Council member Hite questioned what the caused of the Waste Plant Salaries overtime to be over budget. Director Richard Elliott stated that the Wastewater Treatment Plant is running and has to be manned 7 days a week. He stated that a position is still not filled at the Waste Plant, so the three employees have to alternate working weekends, and this increases the overtime. Council member Hite motioned to approve the January 2012 financial statements, seconded by Council member Yuille, and approved by all.

Presentation of Town Operation Reports

The Town Operations reports were presented to Council.

Director Richard Elliott reported to Council that the leaf machine is back in service and has been working on the leaves today. He stated he received information from the manufacturer of the machine that they were sorry for the delay of the repair, but the machine is old and the parts had to be made. He stated that it will be even harder to find parts in the future. Director Elliott reported that a bar screen at the Waste Plant froze up during a cold period, and this made the bar screen parts out of kilter. He stated that they were able to heat, weld and straighten the parts to get them back in line and now the bar screen is back in service. Director Elliott reported that the cryptosporidium tests were done and the levels were met, so this test will not have to be run for a number of years.

Presentation of Police Activity Report

The Police Activity report was presented to Council.

Police Chief Ricky Wilkinson stated that he did some further research in the Virginia State Code regarding the unclaimed body, and the responsibility will fall on the Mecklenburg County Sheriff's office and not the Town for the disposition of the body. Chief Wilkinson stated that they are still working to find the leak in the old YMCA building.

UNFINISHED BUSINESS

Garbage Truck Bids and Recommendation

Director Elliott stated that the Town had four companies to submit bids proposal for a new garbage truck. He stated that Tom's Truck Sales was the low bidder at \$132,084.81 for a 2013 International 7400 Truck with tandem rears and a 25 yard Pak-Mor rear loader. He stated that they have offered a lease purchase option for 2.99% interest rate with no down payment and 5 annual payments of \$28,900. He stated that the quote is approximately \$5,800 lower than the quote received in January. He stated that he feels this quote is a good price and recommends accepting the bid. Town Manager Moran stated that Treasurer Murphy is looking into other financing arrangements as well. Treasurer Murphy stated that after a preliminary discussion with Carter Bank & Trust about the truck and the same terms, they mentioned a possible rate of 2.75%, but a formal request has to be submitted for a lease purchase financing quote. She stated that Benchmark Community Bank is also looking at their products to see if a lease purchase financing agreement is available. Council member Hite stated that the quote on the truck does not take into account any funds the Town has on hand. Town Manager Moran stated that the funds the Town has on hand can be used towards the new truck or to refurbish the older truck the Town is keeping. Town Manager Moran stated that if Council approves the quote, they request authorization to order the truck and will still negotiate the best financing arrangement.

Council member Nunn motioned to approve the recommendation and authorize Town Manager Moran to order the new garbage truck, seconded by Council member Hite, and approved by all.

Annexation Map and Resolution

Town Manager Moran stated that the land planning consultant retained to work with the Town's submission to the COLG recommended that the Town revise the proposed annexation map to exclude the lake area between the Hwy 58 Business Bridge and the Hwy 58 Bypass Bridge and to include a portion of the State Park contiguous with the Lakeside Commerce Park and the EDA property. She stated that the resolution has been amended to reflect the change to the map and the metes and bounds description and has to be adopted. Town Manager Moran stated that the changes do not affect any residential properties. She stated that everything is still on track for the COLG meeting in March.

Council member Jurczyk motioned to approve the resolution reflecting the aforementioned changes, seconded by Council member Clarke. The motion passed with a vote of four in favor and one abstention (Council member Hite).

NEW BUSINESS

Planning Commission Recommendation on Rezoning Request

Town Manager Moran stated that the Planning Commission held a public hearing on January 23, 2012 on a rezoning request from John Devinenti to rezone 908 Virginia Avenue from R-3 to B-1. She stated that there was no public comment, and the Planning Commission voted to recommend to Council that the rezoning request be approved.

Council member Jurczyk motioned to approve rezoning 908 Virginia Avenue from R-3 to B-1, seconded by Council member Nunn, and approved by all.

Town Signage

Town Manager Moran stated that some time ago, Council discussed placing a sign identifying the Town Dock on the hill above the dock and visible to the lake. She stated that Eubank Signs and Designs provided a proof for a 36" X 72" sign that will be placed near the gazebo on the Lake Motel property. She stated that the two options for the type of material for the sign are either wood with vinyl print for \$520 or sandblasted composite with acrylic enamel for \$1,345. She stated that with the wear and tear the sign will be exposed to, the sandblasted composite option would hold up better over time and the funds for the sign can be expensed from the Tourism line item.

Council member Jurczyk motioned to approve using \$1,345 from the Tourism line item to pay for the Town Dock sign, seconded by Council member Hite, and approved by all.

Town Manager Moran stated that she would recommend cost-sharing with the Mason's on completing the Welcome to Clarksville sign near CVS. She stated that the sandblasted material option is \$1,645 and the other option is \$575. Council member Nunn stated that the Mason's received \$4,000 from the Ruritans for the stone work, but they only have \$650 to apply to the remainder of the sign and could not cost-share evenly with the Town on the sign.

Council member Hite motioned to approve using \$1,000 from the Tourism line item to pay towards the completion of the Welcome to Clarksville sign, seconded by Council member Jurczyk, and approved by all.

Budget Amendment – Waste Plant Maintenance

Treasurer Murphy stated that at the Waste Plant, the UV system needs a sensor probe at a cost of \$1,364. She stated that some bearings are needed for the press at a cost of \$450, but there are funds in the line item to cover that; however, there is not enough to cover the sensor probe. She stated that if it pleases Council, we recommend appropriating \$1,364 from Water fund contingency to cover the maintenance expense.

Council member Hite motioned to appropriate \$1,364 from Water fund contingency to pay for the sensor probe at the Waste Plant, seconded by Council member Jurczyk, and approved by all.

Budget Amendment – Water Proofing – Strum & Co.

Treasurer Murphy stated that J. Harman Saunders Construction, Inc. was contracted to water proof the area that has been leaking into Strum & Co. at a cost of \$8,000. She stated that if it pleases Council, we recommend appropriating the funds from General Fund contingency to pay for the water proofing.

Council member Nunn motioned to appropriate \$8,000 from General fund contingency to pay for the water proofing expense at Strum & Co., seconded by Council member Hite, and approved by all.

Other Items

Lise Burnett of Century 21 on the Lake addressed Council regarding a request for endorsement from the Town to hold Cruisins in the Town to promote tourism, visitation, shopping and dining in Clarksville. She stated that this event will be sponsored by the Chamber of Commerce. She stated that they are planning angle parking from 4th to 6th Street and in private parking lots. She stated that the Cruisins are planned to be held the first Saturday from April to October from 4-9 p.m. Mrs. Burnett stated that they are requesting that the Town seek a road closure permit from VDOT for the event and also provide help with barricades and orange cones for the event. She stated that the event has been named Lake Country Cruisers. She stated that they are coordinating each Cruisin with a charity such as April will be for the Relay for Life, Clarksville Elementary in May and the SPCA in June. She stated that there will be no charge for participants or visitors. She stated that the event is simply designed for people to visit and spend time in Clarksville. Town Manager Moran stated that the event would require a blanket permit from VDOT at a cost of \$100 for the entire event and also possible some over-time expense for helping with the road closure and opening and taking up the barricades, barrels, and cones. Lise Burnett stated that the committee is willing to place the equipment on the street and take it up if the equipment can be provided on Friday and stored behind her office or United Country for pickup by the Town on Monday.

Council member Hite motioned that the Town supports the Lake Country Cruisers event, seconded by Council member Nunn, and approved by all.

Council member Clarke expressed his congratulations and recognized that the Bluestone High School JV Boys Basketball team won the championship at Amelia High School beating Cumberland County 52-51.

Opportunity for Public Comment

Randy Gupton of Gupton Insulation Co. addressed Council regarding some comments made in the newspaper. He stated that in reference to the roof placed on the Clarksville Fine Arts Center, he has been an authorized contractor since 1978 and can present his qualifications to show their work is approved by industry standards. Council member Hite stated that some concern was expressed about the water pooling on the roof and not draining into the down spouts. Mr. Gupton stated that over the years the AC unit has caused the roof to sag and it is out of square. He stated that the AC curbing is the problem and how it was installed some years ago. Council member Hite questioned if something should have been added to repair the problem. Mr. Gupton stated that he does the roof work, not AC work. Council member Jurczyk questioned the drainage for the three downspouts from the roof. Mr. Gupton stated that the drainage issue is tied into the AC causing the roof to sag 1 ½" out of square in three different directions. Council member Jurczyk questioned what will need to be done to repair the roof. Mr. Gupton stated that the easiest way to repair the roof is to taper the edge and slope the water back from the outside edge. Council member Jurczyk questioned what about putting the AC back. Mr. Gupton stated that he had talked with Ervin Watkins, and they are working on a way to make the curb level with treated lumber to get a straight point off of the high corner and building the curb up. He stated that it will take a curb reducer to fit the older curb to the newer AC unit. He stated that he is getting three price quotes on the curb reducer.

Closed Session

Mayor Allgood received a motion from Council member Clarke that the Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A) (1) personnel exemption to discuss a personnel matter, seconded by Council member Hite, and approved by all.

After ending the Closed Session, Mayor Allgood took a roll call vote as follows verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

Council member Yuille	Aye
Council member Clarke	Aye
Council member Hite	Aye
Council member Nunn	Aye
Council member Jurczyk	Aye

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk