

TOWN COUNCIL MEETING MINUTES

November 20, 2012

Call to Order

The Clarksville Town Council met in regular session on November 20, 2012, at 7:30 p.m. Mayor Kevin Allgood called the meeting to order and Vice-Mayor Connie Torres provided the invocation. Council members present were Mayor Kevin Allgood, Vice-Mayor Connie Torres, Chris Clarke, Carolyn Hite, Glenn Jurczyk, Bill Nunn, and Mike Sizemore. Staff members present were Interim Town Manager Charles Lee, Treasurer/Clerk Tara Murphy, Town Operations Director Richard Elliott, and Police Chief Ricky Wilkinson.

Approval of Minutes

The minutes of the October 16th, 2012 meeting were approved with no additions, deletions, or corrections with a motion by Council member Sizemore, seconded by Vice-Mayor Torres, and approved by all.

The minutes of the October 29th, 2012 Special Meeting were approved with no additions, deletions, or corrections with a motion by Vice-Mayor Torres, seconded by Council member Clarke, and approved by all.

The minutes of the November 5th, 2012 Special Meeting were approved with no additions, deletions, or corrections with a motion by Council member Nunn, seconded by Council member Sizemore, and approved by all.

The minutes of the November 6th, 2012 Council Workshop were approved with no additions, deletions, or corrections with a motion by Vice-Mayor Torres, seconded by Council member Clarke, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for October 2012 was presented to Council. Vice-Mayor Torres motioned to approve the list of vendors paid for October 2012, seconded by Council member Nunn, and approved by all.

Presentation of Financial Statements

The Financial Statements for October 2012 were presented to Council. Council member Clarke motioned to approve the October 2012 financial statements, seconded by Council member Sizemore, and approved by all.

Presentation of Town Operation Reports

The Town Operations reports were presented to Council.

Town Operations Director Richard Elliott informed Council that leaf pick-up is going well. He stated they have made three rounds through Town. He stated they began using the old garbage truck for small piles of brush. He stated the brush and leaves need to be separated in order to be picked up. He stated the machine will not suck up the leaves with brush mixed with them. Director Elliott stated that the Waste Clarifier is not on line as they are still waiting for more parts. He stated that the Christmas lights are up and the new bucket truck worked great.

Council member Jurczyk questioned the tire purchase for the new garbage truck. Director Elliott stated it should have been for the dump truck and Treasurer Murphy stated she would make an adjustment.

Director Elliott informed the Council and the public that the Clarksville Vol. Fire Department will be having Breakfast with Santa on December 1, 2012 at 8:30 a.m. at the Fire House.

Presentation of Police Activity Report

The Police Activity report was presented to Council.

Chief Ricky Wilkinson informed Council that they are ready for the Christmas parade. He stated the Crown Victoria is on the road and they only had to do some minor repairs, such as replace the front brakes and install the radios. Chief Wilkinson informed Council that Officer James Crawford was honored on November 14th, 2012 at a banquet at SVCC for Officer of the Year and recognized him. He stated Officer Crawford is great with investigations.

Council member Jurczyk questioned the break-ins at the Pizza Pub and the Lake House Restaurant. Chief Wilkinson stated the break-ins occurred after 3:30 a.m. and they are under investigation.

UNFINISHED BUSINESS

Southwest Downtown Improvement Project

Interim Town Manager Charles Lee stated that the Department of Housing and Community Development requires that a Town official be appointed as administrator of the Southwest Downtown Improvement Project until a Town Manager is hired. He stated they recommend appointing Mayor Kevin Allgood for this administrative duty. Council member Nunn motioned to appoint Mayor Kevin Allgood as the administrator of the Southwest Downtown Improvement Project, seconded by Council member Clarke, and approved by all.

NEW BUSINESS

EDA Appointments

Interim Town Manager Charles Lee stated that some members of the EDA's terms are about to expire and the EDA has presented some recommendations for the appointments. He stated the EDA recommends reappointing Charlie Simmons and Christopher Clarke for another three year term and they recommend J. Charles Lee as a new appointment to the EDA.

Council member Jurczyk motioned to reappoint Charlie Simmons and Christopher Clarke to serve another term on the EDA and to appoint J. Charles Lee as a new member of the EDA, seconded by Council member Nunn, and approved by all.

Other Issues and Updates

Interim Town Manager Charles Lee informed Council that Director Elliott has listed several surplus pieces of equipment and vehicles on Gov Deals for sale. He stated that the new counter has been installed in the Town Hall. Interim Town Manager Lee stated that he has worked on another draft of the noise ordinance and it will be presented to Council after the Planning Commission meets on December 10th to hear a rezoning request. He informed Council that the water line project substantial completion date is scheduled for 11/21/12 and the engineers do not feel the contractor will meet the substantial completion requirements whereas the owner should have primary use of the improvements. He stated he discussed the matter with the engineers and they decided to send a letter to the contractor to show how he proposes to finish the project on time by 12/21/12.

Interim Town Manager Charles Lee stated the footers for the steps of the new Police Department were dug today and they hope to get approval from the Building Inspector tomorrow and pore the base next week. He stated most of the brick work is done and on Monday, Mike Wagstaff will proceed with the interior modifications. He stated the electrical hook-up is delayed because of the storm problems in the northeast.

Interim Town Manager Charles Lee informed Council that he picked up the signed copies of the annexation agreement from the Mecklenburg County offices as requested by the Attorneys and forwarded the documents to them. He stated the Town is current on this issue except that there is no working map that individuals can see what areas are being annexed and he plans to work on that as soon as possible.

Interim Town Manager Charles Lee stated that over the past several months the staff has been talking about how to improve automation and records handling in the office. He stated there is a software module that the staff would like to purchase within the existing budget that relates to taxes. He stated the staff would like the Council's approval to purchase and integrate the tax software module to help minimize the amount of staff time that has been spent on taxes in the past. Council member Hite motioned to purchase the tax module and Council member Sizemore seconded the motion and it was approved by all.

Interim Town Manager Charles Lee discussed the upcoming holiday events. He stated the Mayor/Manager Holiday dinner will be held on December 5th at the Rosemont Winery at 6:00 p.m. and stated the office will send an email to remind the Council members of the event and to RSVP. Also he reminded the Council about the Chamber of Commerce Christmas Social on December 13th, at 6:30 p.m.

Council member Jurczyk questioned would the Town be working with the County now on Tourism. Vice-Mayor Torres stated that with the agreement, Mecklenburg County is supposed to hire a Tourism Director and that special attention will be given to Clarksville as being the only Town on the shores of the lake, but there is no other special partnership between the Town and the County.

Opportunity for Public Comment

There was no public comment.

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk