

TOWN COUNCIL MEETING MINUTES

February 19, 2013

Call to Order

The Clarksville Town Council met in regular session on February 19, 2013, at 7:30 p.m. Mayor Kevin Allgood called the meeting to order and provided the invocation. Council members present were Mayor Kevin Allgood, Vice-Mayor Connie Torres, Carolyn Hite, Glenn Jurczyk, Bill Nunn, and Mike Sizemore. Council member Clarke was absent. Staff members present were Treasurer/Clerk Tara Murphy, Town Clerk Wendy Feild, Town Operations Director Richard Elliott, and Police Chief Ricky Wilkinson.

Approval of Minutes

The minutes of the January 15th, 2013 meeting were approved with no additions, deletions, or corrections with a motion by Council member Sizemore, seconded by Council member Hite, and approved by all.

The minutes of the February 5th, 2013 Council Workshop were approved with no additions, deletions, or corrections with a motion by Council member Nunn, seconded by Council member Sizemore, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for January 2013 was presented to Council. Vice-Mayor Torres motioned to approve the list of vendors paid for January 2013, seconded by Council member Sizemore, and approved by all.

Presentation of Financial Statements

The Financial Statements for January 2013 were presented to Council. Council member Sizemore motioned to approve the January 2013 financial statements, seconded by Vice-Mayor Torres, and approved by all.

Presentation of Town Operation Reports

The Town Operations reports were presented to Council.

Town Operations Director Richard Elliott stated that the Bucket truck has been replaced with a 2002 Ford F450 Bucket truck with a 40' boom, and it has 99,000 miles on it. He stated that it should last the Town many years. Director Elliott gave an update on the Housing Rehab project. He stated that all the sidewalks along Market Street are done in the first phase of work. He stated that the curb and gutter and part of the sidewalks have been completed on Carolina Street. He stated that all the sewer line and laterals have been installed except for two vacant lots. Director Elliott stated that the first change order was approved to provide curb and gutter to the other side of Market Street. He stated that the project should be complete by the end of March. He stated that they had two sewer problems since the last meeting. He stated that on Lee Street, a section of the sewer line collapsed and Harman Saunders helped with the repair. Director Elliott stated that a section of sewer line was also replaced on Sizemore Street. Director Elliott reported that the crew has started on the repairs at Robbins Ballpark. He stated that they painted the building inside, removed the old carpet, cleaned the floors, replaced the urinals in the men's bathroom, and acid washed the floor to prepare for painting. He stated that they have spent about 80 man hours there so far and have made some improvements.

Presentation of Police Activity Report

The Police Activity report was presented to Council.

Chief Ricky Wilkinson stated that he attended the open house for the regional satellite jail and toured it. He stated the facility is very nice, and it has cameras to monitor all the areas inside the facility. He reported that in the last week there has been a lot of police activity in the area and that was the Drug Task Force serving indictments in the area. Council member Sizemore questioned if the Police cars were operating as they should. Chief Wilkinson stated that the cars are operating well and that the spare car was being used daily. He stated that they have not ordered the new car. He stated that the department needs to replace the old Intrepid that is not in service and keep the spare car for emergencies.

UNFINISHED BUSINESS

Final Police Station Accounting

Treasurer Murphy stated that the total cost for the Police Station facility is \$85,432.05. She stated that the Town Council previously appropriated \$78,550 for the project for the project expenses to date in December, which included \$35,000 from the Short Foundation, \$13,000 of the Last Mile Fiber funds, \$10,000 from the Fire Dept. land CD, \$9,550 from the Police Asset Forfeiture fund, and \$11,000 from the Debt Service refinancing savings. She stated that since that meeting, the Town received an additional \$20,000 contribution from the Short Foundation for the Police Department. She stated that if it pleases Council, the appropriation needs to be adjusted to include the additional \$20,000 contribution from the Short Foundation. She stated that the appropriation can be adjusted as follows: the Short Foundation contribution of \$55,000, \$13,000 from the Last Mile Fiber funds, \$9,550 from the Police Asset Forfeiture funds, and only \$7,882.05 will be needed from the Fire Dept. Land CD.

Council member Hite motioned to adjust the appropriation for the Police Department capital improvements as recommended, seconded by Vice-Mayor Torres, and approved by all.

Update on Robbins Ballpark

Council member Glenn Jurczyk stated that he solicited bids for the improvements to Robbins Ballpark and only received a bid from Mike Wagstaff. He stated that he accepted the bid and added it to the figures for the presentation for the Ruritans. Council member Jurczyk stated that he presented three scenarios of improvements to Robbins Ballpark to the Clarksville Ruritans ranging from basic repairs to the complete improvements to the facility. He stated that after answering various questions, the Ruritans agreed to contribute \$25,000 to make the complete improvements to Robbins Ballpark with some stipulations attached being that the Ruritans will appoint an overseer to guard the funds, and they want an accounting of all funds spent. Council member Jurczyk stated that he also researched installing an alarm system at the ballpark to help with future maintenance. He stated that he has some other information on tables and gas grills that he will turn over to Director Elliott to purchase and install. He stated that he felt the project was well on the way and was very pleased with the contribution from the Ruritans.

Council member Jurczyk also reported that the Ruritans are ready to paint the inside of the Community Center with the same colors in the next few weeks.

Update on Southwest Downtown Phase II Planning Grant

Mayor Allgood stated that the Southwest Downtown Planning Grant for Phase II is designed to start where Phase I stops which is near completion. He stated that there has been minimal participation with Phase II of the project so far and the Southside Planning District Commission recommends postponing applying for the Phase II Planning Grant and Construction application until next year in March 2014.

NEW BUSINESS

Planning Commission Recommendation

Council member Jurczyk reported that on February 4th, the Planning Commission held a public hearing on the request from Mr. Gregg Garrett of 102 Mansion Drive for a Special Use Permit to operate a gun smith and fire arm transfer business from his residence. He stated that the Planning Commission heard various comments and received letters both for and against granting the permit request. Council member Jurczyk stated that the Planning Commission recommends approving the Special Use Permit request, and placed 7 restrictions on the permit. He stated that there are no regulations in the zoning ordinance to prohibit this type of business and also a Special Use Permit for this type of business was previously granted in 1996 for a residence on Buffalo Road.

Council member Jurczyk motioned to approve the Special Use Permit request from Mr. Gregg Garrett, seconded by Vice-Mayor Torres.

Council member Nunn and Hite both expressed concerns regarding this type of business in a residential area.

Council member Jurczyk stated that the main reason the ATF license is required is that the parts Mr. Garrett would order to repair a gun have to be registered and accounted for.

With a vote of two in favor and three opposed (Council members Hite, Nunn and Sizemore), the motion was not approved, and the Special Use Permit request was denied.

Budget Amendment – Police Asset Forfeiture

Treasurer Murphy stated that Council member Jurczyk has estimates of approximately \$3,275 to move the gun safe from the old Police Station into the new Police Station and for some work with the walls in the old YMCA building to provide a more secure area for storage for the Police Department and to have a humidifier in the storage area. She stated that if it pleases Council, we recommend appropriating \$3,275 from the Police Asset Forfeiture fund to pay for the expenses.

Council member Jurczyk motioned to appropriate \$3,275 from the Police Asset Forfeiture fund to move the gun safe into the new Police Station and to make some changes with the walls in the old YMCA building to provide for more storage for the Police Department, seconded by Council member Sizemore, and approved by all.

Collection Methods

Mayor Allgood stated that a list of delinquent taxes was presented at the Council Workshop and also a presentation on some collection methods. He stated that some more works is being done on those, and the Council will be pursuing avenues to collect the taxes. Vice-Mayor Torres suggested that Council take more time to review the suggested collection methods and the sample ordinance on the personal property at the March Council Workshop.

Other Issues

Council member Jurczyk stated that Phase III of the Downtown Revitalization will be starting in a couple of months, and he stated that he has talked to the building inspector about the two old buildings in that area, and he is willing to come look at them to determine if they can be condemned. He stated that if the buildings are condemned, the property owner will receive a notice and the process takes about 60 days.

Director Elliott stated that the Phase III of the Downtown Revitalization project is supposed to start in April 2013 depending on VDOT, but the property owner already plans to tear down the houses in conjunction with the project.

Council member Jurczyk expressed his thanks for the help from Lori Hamlett, the Administrative Assistant, on the packet he had to prepare for the presentation for the Clarksville Ruritans.

Opportunity for Public Comment

Charles Wilson of 805 Carolina Street asked the Council to please consider the noise ordinance again and pass some type of ordinance that can be used. He stated the residents are suffering and something needs to be passed.

Closed Session

Mayor Allgood received a motion from Council member Hite that Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A)(1) to discuss matters pertaining to personnel, seconded by Council member Nunn, and approved by all.

After ending the Closed Session, Mayor Allgood took a roll call vote, as follows, verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

Council member Jurczyk	Aye
Vice-Mayor Torres	Aye
Council member Hite	Aye
Council member Nunn	Aye
Council member Sizemore	Aye

Vice-Mayor Torres informed Council that she will be having surgery on her knee again and will be out of commission for about 4 weeks and will not be able to attend the March Council Workshop or the Town Council meeting. She asked the Council to think about any issues of concern or needs for the budget and to send them to her so that the items can be considered during the budget process.

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk