

Council Workshop Minutes

Tuesday, February 5, 2013

7:30 p.m. Town Hall

Council Present: Bill Nunn, Carolyn Hite, Glenn Jurczyk, Mike Sizemore, Connie Torres and Mayor Kevin Allgood

Staff Present: Lori Hamlett

Kevin opened the meeting and welcomed everyone.

Personnel Committee (Carolyn Hite & Connie Torres)

The Personnel Committee gave an update on the search for the new Town Manager. The five finalists will be interviewed during the week of 2/5 – 2/8. A closed session meeting was scheduled for Tuesday, February 12th, at 7:00 pm to discuss the results and make a recommendation to Council.

President of EDA – Real Estate Matter

Charlie Simmons, President of the EDA, informed Council that the EDA was purchasing the Pocket Park at the corner of 4th Street & Virginia Avenue. Current plans for the property are to clear the lot, bring in topsoil and seed the lot for grass. The ultimate design of the Pocket Park is still under discussion.

Barry Roberts – Fine Arts Center

Barry Roberts spoke on behalf of the Clarksville Players to express their desire to move forward with incorporating the space in the Fine Arts Center formerly occupied by the Clarksville Police Department. Council authorized the Building & Grounds Committee to work with the PD to relocate the gun safe and other items left in the vacated space by the PD. Once complete, the space will be turned over to the Clarksville Players. The lease between the Town and the Clarksville Players will be modified at that time to include this additional space. Mr. Roberts also informed Council that the Clarksville Players spent approximately \$10,800 in maintenance on the Fine Arts Center in 2012.

Streets & Sidewalks (Bill Nunn)

Bill Nunn told Council that the sidewalk replacement on 8th & 9th Streets could be paid with funds from the Phase 2 Downtown Improvements (\$33,980) or \$28,980 from Town funds.

Tax Collection Options (Lori Hamlett)

Ms. Hamlett provided Council with a list of delinquent taxpayers. She listed the following options for collecting the monies:

1. Second and possible third or fourth notices with notification of other actions that could be taken;
2. Debt Set Off through State of Virginia to withhold money from tax refund or lottery winnings;
3. Tax Sale;
4. Advertisement in newspaper (need adoption of an ordinance for Personal Property taxes);
5. Appoint attorney to collect;
6. Affidavit to taxpayer's bank to garnish whatever amounts are owed;
7. Distress Seizure – have Sheriff seize property of the taxpayer that could be sold to pay tax debt;
8. Employment liens.

The first 3 options are currently employed by the Town. Council will need to decide if it wishes to use any of the additional options.

Ruritans Relocation Request

The Clarksville Ruritan Club has requested the Town investigate moving the polling place from the Community Center to another location. Currently, elections require that the Ruritans cancel Tuesday night Bingo games. This results in lost revenue to both the Ruritans and the Town. Connie Torres will follow up on this request by speaking with the Registrar of Voters and the owner(s) of potential new polling place sites.

There being no further business, Mayor Allgood thanked those present for their participation.

Kevin Allgood, Mayor