

TOWN COUNCIL MEETING MINUTES

April 16, 2013

Call to Order

The Clarksville Town Council met in regular session on April 16, 2013, at 7:30 p.m. Mayor Kevin Allgood called the meeting to order and provided the invocation. Mayor Allgood asked for a moment of silence for the tragic events that occurred at the Boston Marathon prior to the invocation. Council members present were Mayor Kevin Allgood, Vice-Mayor Connie Torres, Christopher Clarke, Carolyn Hite, Glenn Jurczyk, Bill Nunn, and Mike Sizemore. Staff members present were Town Manager Jeff Jones, Treasurer/Clerk Tara Murphy, Town Clerk Wendy Feild, Town Operations Director Richard Elliott, and Police Chief Ricky Wilkinson.

Woodmen of the World – Flag Donation & Resolution

Mayor Allgood introduced Mr. Robert Clowdis, Jr. from the Woodmen of the World to present flags to the Town of Clarksville. Council member Clarke presented a resolution honoring the Woodmen of the World Organization for their contributions to the patriotism of the Clarksville community. Council member Sizemore motioned to adopt the resolution honoring the Woodmen of the World Organization, seconded by Vice-Mayor Torres, and approved by all. Mr. Robert Clowdis thanked the Council for the resolution and stated that he would present it to the local Lodge 179 in Wylliesburg and Lodge 106 in South Boston. He stated that both groups contributed the flags. He stated that the Woodmen of the World is a very patriotic, nonprofit organization that provides flags to non-profit organizations and to the schools. He asked everyone to join him in the Pledge of Allegiance before he presented the flags. Mr. Clowdis presented the flags and a guideline pamphlet on the proper handling of flags to Mayor Allgood.

Council member Jurczyk stated that the Town of Clarksville has been making improvements to the Robbins Ballpark and asked what needed to be done to request flags and 3 flag poles for the ballpark. Mr. Clowdis stated that he needed a formal letter of request on Town letterhead asking for the 3 flag poles and flags addressed to Lodge 179 in Wylliesburg, VA. He stated that he cannot promise when the Town will receive the poles as it has to be voted on and the Lodge will do what they can at that time.

Resolution Honoring Bluestone Athletic Director

Council member Clarke presented a Resolution Honoring Bluestone High School Athletic Director Edwin A. Crowder, Jr. for his years of service at Bluestone High School. Council member Jurczyk motioned to approve the Resolution Honoring Edwin A. Crowder, Jr. for his years of service at Bluestone High School, seconded by Council member Hite, and approved by all.

Approval of Minutes

The minutes of the March 19th, 2013 meeting were approved with no additions, deletions, or corrections with a motion by Council member Sizemore, seconded by Council member Nunn, and approved by all.

The minutes of the April 2nd, 2013 Council Workshop were approved with no additions, deletions, or corrections with a motion by Vice-Mayor Torres, seconded by Council member Sizemore, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for March 2013 was presented to Council. Council member Sizemore motioned to approve the list of vendors paid for March 2013, seconded by Council member Nunn, and approved by all.

Presentation of Financial Statements

The Financial Statements for March 2013 were presented to Council. Council member Clarke motioned to approve the March 2013 financial statements, seconded by Vice-Mayor Torres, and approved by all.

Presentation of Town Operation Reports

The Town Operations reports were presented to Council.

Town Operations Director Richard Elliott reported to Council that grass cutting is in full swing and they have cut the cemetery twice so far. He stated that the streets were cleaned up before the Wine Festival. Director Elliott reported that in the meeting on the Southwest Project today, there is not a problem with the drainage as they have a solution on the issue. He stated that the project is on schedule except some weather dates. Director Elliott stated that there are some maintenance, cleanup, reseeding, and asphalt issues left to be done as part of the Waterline Improvement Project.

Council member Nunn questioned the problem with the Police Department floor. Director Elliott stated that the floor is level and he will keep an eye on it.

Presentation of Police Activity Report

The Police Activity report was presented to Council.

Chief Ricky Wilkinson commented that he felt the law enforcement, EMS, and fire persons handled the situation in Boston very well and quickly. Chief Wilkinson stated that August 6th at 6:00 p.m. will be the National Night Out and it is in Clarksville this year. He stated that this is a Crime Prevention event. He stated the Wine Festival was a successful event and everything went smooth and the Cruisin had approximately 80 cars for the first Saturday. He informed Council that the Police Department has received a JAG grant for \$4,699 that can be used for equipment such as in-car cameras. Town Manager Jeff Jones stated that this grant will not be used until next budget cycle.

UNFINISHED BUSINESS

Update on Robbins Park

Council member Jurczyk stated that the contractor on the Robbins Ballpark Improvements will be done by Friday. He stated that the top deck has been replaced and stained and the rails pressure washed. He stated that his only concern is the upkeep in the future. He stated that the crew started painting the walls and the Ruritans plan a painting party Saturday to roll on the primer on the walls that have never been painted. Council member Jurczyk stated the gate will be installed tomorrow. He stated everything will be completed before the Relay for Life. He stated that he cannot thank the Ruritans enough for the contribution.

NEW BUSINESS

Proposed Budget Calendar

Town Manager Jeff Jones stated that he plans to have a Special Meeting to hold the Public Input session before the May 7th Council Workshop. He stated that he will work with the Budget Committee to draft a proposed 2013-2014 Budget that will be presented at the May 21st Council meeting. He stated he would like the Council to review it before it is published. Town Manager Jones stated that if Council agrees on the budget draft, it will be published in the newspaper and the public will have another opportunity for comment on June 4th prior to the Council Workshop. He stated that the plan is for the final budget to be adopted at the June 18th Council meeting.

Town Manager Jeff Jones congratulated the Chamber on a very successful Wine Festival and also thanked Director Elliott and Chief Wilkinson for the help to make the event a success.

Town Manager Jeff Jones stated that he feels the Town Council should do something to recognize Mr. Robert Buchanan for all of his service to the Town of Clarksville.

Memorial Day Road Closure

Town Manager Jeff Jones presented two options that he and Chief Wilkinson have developed to address the request for road closure during the Memorial Day event. He stated that Option 1 calls for a major shut down of the streets and complete traffic reroute. He stated that this Option would require 6 police officers on duty during the 2-hour event as well as two State Police and two Deputy Sheriffs as well as Town workers to make sure all the equipment is in place to block off the road and the cost to the Town is approximately \$500. Chief Wilkinson stated that an alternate traffic route will have to be established. He stated that Option 1 will block and direct traffic at Shiney Rock Road to the bypass, at Woodland Road to Buffalo Road and at 8th Street to Buffalo Road to avoid the intersection. He stated that the State Troopers would be placed on either side of Town to divert the truck traffic. He stated that he would have two officers at the main barricades for traffic control, one officer at 9th Street, and one officer at Russell Street. Town Manager Jeff Jones stated that Option 2 calls for a selective structured reroute. He stated that this option would still need the manpower but will not shut down the streets or impact the local merchants. He stated that the officers will edit what traffic comes through such as big trucks and loud motorcycles and make people aware the event is happening. Town Manager Jones stated that they recommend using Option 2 for traffic control during the event.

Council member Nunn feels that the time frame does not allow for the extra cost and confusion that will be associated with the shutdown. He feels that an officer should be onsite to take care of any loud traffic or noise that comes through. Council member Hite feels the cost does not lend to the time for the shutdown and she questioned how much time does the actual nuisance noise occur during the event. Council member Jurczyk suggested having an officer with flashing lights to slow people down instead of the traffic shutdown and to invest in a better speaker system for events like this.

Council member Nunn motioned that the Town will not do any traffic control for the Memorial Day event, seconded by Council member Sizemore, and approved by all.

Authority & Committee Vacancies

Town Manager Jeff Jones informed Council that there are vacancies on the EDA, Planning Commission, CLIC, and the Board of Zoning Appeals. He asked all to think about possible candidates and bring recommendations to the Council.

Town Manager Jeff Jones thanked the staff for the help during his transition and Council member Jurczyk with the help with the Zoning Administrator duties.

Opportunity for Public Comment

There was no public comment.

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk