

TOWN COUNCIL MEETING MINUTES

July 26, 2022

The Clarksville Town Council met in a rescheduled regular session on Tuesday, July 26th, 2022 at 6:30 p.m. Council members present were Mayor Kevin Allgood, Vice-Mayor Bruce Woerner, Carolyn Hite, Robert Dennis, Tammy Mulchi, and Danny Pittard. Council member Chris Clarke was absent. Staff Members present were Town Manager Jeff Jones, Treasurer/Clerk Tara Murphy, Town Operations Director Richard Elliott, and Police Chief Ricky Wilkinson.

Call to Order

Mayor Kevin Allgood called the meeting to order and provided the invocation.

Approval of Minutes

The minutes of the June 21st, 2022 meeting were approved with no additions, deletions, or corrections with a motion by Vice-Mayor Bruce Woerner, seconded by Council member Hite, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for June 2022 was presented to Council. Vice-Mayor Woerner motioned to approve the list of vendors paid for June 2022, seconded by Council member Pittard, and approved by all.

Presentation of the Financial Statements

The June 2022 financial statements were presented to Council. Vice-Mayor Woerner motioned to approve the June 2022 financial statements, seconded by Council member Dennis, and approved by all.

Lions Club Presentation – Lions Club of Virginia

Town Manager Jones stated that the Lions Club has a surprise for Council and the Lions Club presented the club mascot. Town Manager Jones introduced Mrs. Patricia Hutcheson. She stated that the Lions Club began in Chicago and was chartered in 1941. She stated that the group works in the community to support children with diseases such as diabetes as well as visual impairments. She stated that they have done environmental cleanups and work in the community by providing glasses and hearing aids. Mrs. Hutcheson presented Town Manager Jones with a Certificate of Appreciation and the Club members also taught the group how to roar.

Public Comment

There was no public comment.

Presentation of Town Operation Reports

The Town Operations report was presented to Council.

Town Operations Director Richard Elliott stated that the staff is still waiting to install the new raw water pumps in the intake structure on the Hwy 58 Business bridge. He stated that they ran into some issues but have set the replacement to take place starting August 8th, 2022 and should take 3-4 days that week.

He stated that the safety plan is in place taking all the necessary precautions such as closing the Hwy 58 Business bridge from 5 a.m. to 5 p.m. from August 8th to August 13th for everyone's safety. He stated that there have been some water line issues on 5th Street from a resident and the Methodist Church. He stated that week, Rodney Watts came to bore across 5th Street to install a new line to fix the problem. Director Elliott stated that right before Lake Fest, there was a sewer problem between Great Wall and Gregory Waddell, Attorney at Law. He stated that Alex Thompson came and fixed the sewer issue and also replaced the sidewalk that was dug up. Director Elliott stated that the day before the house at the corner of 5th Street and Market Street didn't have any water. He stated that Mr. Watts came back to bore under the road to install another line; then today the line was still leaking and another section had to be replaced. He stated that in addition, there was a sewer issue at 7-11 and the line was repaired once a light pole was removed from on top of the line. Director Elliott stated that Lake Fest went well after the set up was ready. He stated that the two rain incidents cleared the public from Town but they came back for the later events and the fireworks. He stated that the crew came in on Sunday morning to clean up everything from Lake Fest and the crew did a great job.

Presentation of the Police Activity Report

The Police Activity Report was presented to Council.

Police Chief Ricky Wilkinson stated that the Lake Life Live and the Cruise In went well and had a good crowd and no incidents and the July 4th parade had a good crowd. He stated that Lake Fest went well and after a lot of planning. He stated that even though Verizon brought a mobile unit, there were still cellular issues in the area. He stated that the storms came and cleared the public out but they came back for the fireworks show. He stated that there were a couple of issues that they dealt with but nothing major. He commended the Chamber for a job well done on the event and thanked the Sheriff's Department and the State Police for the additional help. He also thanked Terry Ligon and Danny Pittard for loaning the ATVs for the officers to use during Lake Fest. Chief Wilkinson stated that Officer Inscore will be at Defensive Driving training instructing for the next two weeks. Chief Wilkinson informed Council that the State is reducing the funding to the Police Academy. He also informed Council that there is legislation before the Governor at this time called Law Fit where the officers have to pass a physical fitness test in order to maintain their jobs and he is worried about the timing of this legislation.

Town Manager Jones stated that he was extremely proud of all the contributions made by the staff to get the Town ready for Lake Fest even with the other issues they had. He also commended the Police Department for stepping up and working with the other agencies to prevent anything from happening in town.

UNFINISHED BUSINESS

Planning Commission Update

Town Manager Jones stated that the PC tried to have a meeting but did not have a quorum. He stated that the next meeting will be August 9th to discuss short term rentals as well as the update to the comprehensive plan and other current projects as well as the administrative duties. He stated that the Board of Zoning Appeals will meet on August 3rd for their administrative meeting.

Sewer Plant Improvement Project Update

Town Manager Jones stated that the staff received the designs for the project so that the Utility Committee and Rural Development can review them. He stated that the specifications have gone to Rural Development for review. He stated that this process brings the Town closer to bidding the work by late August with construction to begin in October. He stated that when the easements were recorded, the wrong exhibit was sent with the documents and the attorney is working on a correction to get the easements recorded.

Update Search Grant – Water Plant Expansion

Town Manager Jones stated that Dewberry continues to work on the PER and Rural Development is reviewing the work. He stated that the staff continues to work with the Microsoft team regarding the conditional assessment and Dewberry will perform the assessment for Microsoft. He stated that the assessment should take 45 to 60 days to complete.

Planters Warehouse Update

Town Manager Jones stated that the engineers have finished the site work changes and they are working on issues with the support wall.

Financial Software Implementation Update

Town Manager Jones stated that the next phase is on permits, miscellaneous accounts receivable and business licenses and the staff will begin training July 27th.

Upcoming Events

Town Manager Jones presented the 2022 events schedule and also the road closure schedule for the events. He stated that the Lake Life Live and Cruise In will be August 6th. He stated that Cat Fish Art Crawl starts August 5th. He stated that in September, Lake Life Live and the Cruise In is on Sunday and then later on that month is the make-up date for the Buggs Island Beach Music weekend.

Smart Scale Project Update

Town Manager Jones stated that the staff has been working with Southside Planning District Commission and they have assured that the application will be submitted by August 1st.

Property Maintenance

Town Manager Jones informed Council that 28 notices regarding property maintenance have been sent out to the property owners. He stated that 23 have complied and the staff will continue to monitor this.

Business Development

Town Manager Jones stated that he is working with an individual with a pilot project on a part time basis to start with to see if this will work out. He stated that the person is helping with the Marina lease and later on, Phase I of the Cove project.

NEW BUSINESS

Golf Cart Shuttle Service

Town Manager Jones stated that the Chamber of Commerce purchased a golf cart to operate a shuttle service, Clark's Caboose, for around downtown. He stated that the Chamber has solicited volunteers to drive the shuttle and they have a map of the route and the stops around downtown. He stated that there is also an individual in Town that wants to offer the same service like an Uber cart and there was some misunderstanding regarding this, but that has been cleared up and he has encouraged the person to obtain insurance and to pursue the business.

Holiday Ornaments Replacement

Town Manager Jones stated that a committee is needed to work on the holiday ornament replacement and he feels that the committee should have 2 council members, 2 business owners, 2 residents and a Chamber member. He asked if there were any volunteers. Council member Hite and Vice-Mayor Woerner volunteered to be on the committee.

Closed Session

Mayor Allgood received a motion from Vice-Mayor Woerner that Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A)(1) & (3) to discuss items pertaining to personnel and property, seconded by Council member Hite, and approved by all.

After ending the Closed Session, Mayor Allgood took a roll call vote, as follows, verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

Vice-Mayor Woerner	Aye
Council member Mulchi	Aye
Council member Hite	Aye
Council member Dennis	Aye
Council member Pittard	Aye

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk