

TOWN COUNCIL MEETING MINUTES

August 16, 2022

The Clarksville Town Council met in a rescheduled regular session on Tuesday, August 16th, 2022 at 6:30 p.m. Council members present were Vice-Mayor Bruce Woerner, Carolyn Hite, Robert Dennis, Tammy Mulchi, and Danny Pittard. Mayor Kevin Allgood and Council member Chris Clarke were absent. Staff Members present were Town Manager Jeff Jones, Treasurer/Clerk Tara Murphy, and Police Chief Ricky Wilkinson.

Call to Order

Vice-Mayor Bruce Woerner called the meeting to order and provided the invocation.

Approval of Minutes

The minutes of the July 26th, 2022 meeting were approved with no additions, deletions, or corrections with a motion by Council member Hite, seconded by Council member Mulchi, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for July 2022 was presented to Council. Council member Mulchi motioned to approve the list of vendors paid for July 2022, seconded by Council member Dennis, and approved by all.

Presentation of the Financial Statements

The July 2022 financial statements were not presented to Council and will be presented next month.

Public Comment

There was no public comment.

Presentation of Town Operation Reports

The Town Operations report was presented to Council.

Town Manager Jones stated that the raw water intake pumps were replaced in only three days by Sydnor and the Town staff did a great job with the road closures from 5 a.m. to 5 p.m. He stated that there was no interruption of water service and the raw water pumps are in operation, but the control units on top have some issues. Town Manager Jones stated that brush pickup is making rounds due to the storms and the grass cutting has been heavy. Council member Hite stated that the crew does a great job.

Presentation of the Police Activity Report

The Police Activity Report was presented to Council.

Police Chief Ricky Wilkinson stated that Officer Brent Inscore was to attend CIT training earlier this month but he was exposed to COVID and did not attend. He stated that all officers attended CPR recertification on August 15th. He stated that he attended the E-Citation training today. He stated that the ticket processing is very quick but the court system is not ready for the departments to go live yet. Chief Wilkinson stated that he would train the other officers, but Carol will be attending some training for the E-citations tomorrow.

Chief Wilkinson stated that the National Night Out in Chase City was a great event and well attended. He stated that the Lake Life Live had a good crowd considering the weather, but the Cruise In was cancelled.

UNFINISHED BUSINESS

Planning Commission Update

Town Manager Jones stated that the Planning Commission met on August 8th and took care of the administrative items for this year. He stated that Robin Tuck is the Chairman, Larry Chapman is the Vice-Chair, and Todd Jones is the Secretary. He stated that the group feels they need some help with the comprehensive plan update and they began work on the short-term rentals' ordinance. He stated that the next meeting is September 12th.

Sewer Plant Improvement Project Update

Town Manager Jones stated that the staff received the final plans and bid specifications for the project so that the Utility Committee and Rural Development can review them. He stated that the specifications are stilling being reviewed by Rural Development before the Town can advertise for bids. Town Manager Jones stated that the deed of correction has been received and needs to be signed and then recorded. He stated that the engineers and SPDC are seeing bids coming in higher than the budget estimates.

Update Search Grant – Water Plant Expansion

Town Manager Jones stated that Rural Development has approved the environmental study, but not the PER at this time. He stated that Dewberry was able to bring the scope of the assessment to a more manageable level, and Mecklenburg County will grant the memorandum of understanding for the assessment. Town Manager Jones stated that the assessment will take 10 – 14 weeks to complete, and the Town staff will see the report and have input. He stated that the application to the VDH has been submitted for the funding of the water plant expansion and the peripherals of that project, and we are waiting to hear from this application in September.

Board of Zoning Appeals

Town Manager Jones stated that the Board of Zoning Appeals held their administrative meeting and Barry Hastings is the Chair, Lise Burnett is the Vice-Chair and Mac Booth is the Secretary. He stated that they discussed existing projects.

Financial Software Implementation Update

Town Manager Jones stated that the staff had training on permits and will be working on miscellaneous accounts receivable and business licenses a little later as well as continuing the training in the office.

Upcoming Events

Town Manager Jones presented the 2022 events schedule and also the road closure schedule for the events. He stated that the Lake Life Live was held, and the crowd was about 500 people even with the rain situation. He stated that Cat Fish Art Crawl art is displayed around Town for people to vote on their favorite, and the bobber drop and the cat fish cook-off will be held on September 3rd. He stated that in September, Lake Life Live and the Cruise In is on Sunday and then later on that month is the make-up date for the Buggs Island Beach Music weekend. Town Manager Jones stated the last Lake Life Live will be held Oct. 1st along with Harvest Days that same day.

Smart Scale Project Update

Town Manager Jones stated that the Southside Planning District Commission submitted the application before the August 1st deadline and he stated that if the project is funded, it will be done in 2030.

Property Maintenance

Town Manager Jones informed Council that the staff will continue to monitor this regularly due to grass growing so fast.

Business Development

Town Manager Jones stated that he is working with the individual on the first iteration of the Marina RFP. He stated that the next item will be Phase I of the Cove project, and he is looking at some possible grant funds to help with that project.

Holiday Ornament Replacement Committee

Town Manager Jones stated that the Holiday Ornament Replacement Committee will have their first meeting August 23rd at 10 a.m. in the Council Chambers. He stated that the members are Council member Hite, Vice-Mayor Woerner, Betty Norwood, Donna Pool, Heather Garnett from Hite's, Erika Romano, Sheila from the Chamber, and myself.

NEW BUSINESS

Other Issues

Council member Pittard questioned what the Town can do to help with the vacant buildings downtown. Town Manager Jones stated that was part of the revitalization discussions. Town Manager Jones stated that he would have to consult the legal council as well as look into the State code what the Town is allowed to do.

Closed Session

Vice-Mayor Woerner received a motion from Council member Hite that Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A)(1) & (3) to discuss items pertaining to personnel and property, seconded by Council member Dennis, and approved by all.

After ending the Closed Session, Vice-Mayor Woerner took a roll call vote, as follows, verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

Council member Mulchi	Aye
Council member Hite	Aye
Council member Dennis	Aye
Council member Pittard	Aye

Adjournment

With no further business, the meeting was adjourned.

Kevin Allgood, Mayor

Tara Murphy, Treasurer/Clerk