

# TOWN COUNCIL MEETING MINUTES

June 18, 2024

The Clarksville Town Council met in regular session on Tuesday, June 18, 2024. Council members present were Mayor Bruce Woerner, Vice-Mayor Danny Pittard, Rick Buchanan, Pat Charles, Chris Clarke, Robert Dennis, and Alexander Rawles. Staff Members present were Town Manager Jeff Jones, Treasurer Tara Murphy, and Public Works Director Walter Terry.

## Call to Order

Mayor Woerner called the Town Council meeting to order and provided the invocation.

## Approval of Minutes

The minutes of the May 21<sup>st</sup>, 2024 Town Council meeting were approved with no additions, deletions, or corrections with a motion by Council member Clarke, seconded by Vice-Mayor Pittard, and approved by all.

The minutes of the June 6<sup>th</sup>, 2024 joint special meeting with the Planning Commission were approved with no additions, deletions, or corrections with a motion by Council member Clarke and seconded by Council member Buchanan. The motion passed with a vote of 5 in favor and 1 abstention (Council member Rawles).

The minutes of the June 6<sup>th</sup>, 2024 special Town Council meeting were approved with no additions, deletions, or corrections with a motion by Council member Clarke and seconded by Council member Charles. The motion passed with a vote of 5 in favor and 1 abstention (Council member Rawles).

## Presentation of List of Vendors Paid

The list of vendors paid for May 2024 was presented to Council. Vice-Mayor Pittard motioned to approve the list of vendors paid for May 2024, seconded by Council member Charles, and approved by all.

## Presentation of Financial Statements

The financial statements for April 2024 were presented to Council. Council member Buchanan motioned to approve the financial statements for April 2024, seconded by Council member Clarke, and approved by all.

The financial statements for May 2024 were presented to Council. Council member Charles motioned to approve the financial statements for May 2024, seconded by Council member Clarke, and approved by all.

## Public Comment

There was no public comment.

## Presentation of Town Operation Reports

The Town Operations report was presented to Council.

Public Works Director Walter Terry stated that the Public Works crew had several sewer and water line repairs this month. He stated that the chipper is back in service as of today and they will work more on the brush around

town. He stated that the old garbage truck went into the shop to replace a fuel sensor and it was back in service last Wednesday. He stated that the press box at Robbins ballpark is being painted and should be complete next Friday.

## Presentation of the Police Activity Report

The Police Activity Report was presented to Council.

Town Manager Jones stated that Police Chief Wilkinson is not feeling well. He stated that the two Lake Life Live events went well and were well attended with no issues. He stated that they are getting prepared for the July 4<sup>th</sup> parade and Lake Fest. He stated that they've had several meetings to prepare. Town Manager Jones presented an ordinance that each year, the Council has to vote on to adopt all of the changes in the traffic and DUI laws so that the officers can enforce them. He presented the ordinance and asked for Council's approval. Council member Dennis motioned to approve the ordinance, seconded by Council member Buchanan, and approved by all.

Town Manager Jones stated that the staff is still working with VDOT on the Glen Lawson Memorial. He stated that VDOT has the resolution with their committee for approval. He stated that he hopes to have the resolution in the next couple of weeks to be able to move forward with the memorial. He stated that the proposed location of the memorial highway is from the intersection of Hwy 15 and Hwy 58 Business all the way to the intersection at CVS.

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## UNFINISHED BUSINESS

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### Marina Building Update

Town Manager Jones stated that the contractor dug the foundation and Dominion VA Power moved the power to run it underground for electrical and communications and will move the pole. He stated that next week, the contractor will start laying the block.

### Sewer Plant Improvement Project Update

Town Manager Jones stated that the Town has exhausted the first loan of \$602,000 and began use of the \$928,000. He stated that the DEQ grant is still funding the Kinderton part of the project. He stated that WACO has poured the slab for the reactor and installed the drive unit for the clarifier and clarifier arms. He stated that this part of the project is slated to be complete by April 2025. He stated that the Kinderton project is 70% complete and the contractor will be slip-lining next week. Town Manager Jones stated that the contractor is constructing the new KCC pump station and working to integrate it into the system and have it go online in July.

### Update Water Plant Expansion & Distribution System Upgrades

Town Manager Jones stated that Dewberry, the Utilities Committee, Microsoft, and Mecklenburg County continue to work on the engineering and plans for the water plant expansion and the water and sewer line replacement projects that include pump station upgrades and the construction of the water tank farms. He stated that the Lakeside and Boyd's corner pump stations easements have been approved by the 7Eleven owners and he presented a resolution accepting the deed of easement asking for the Town Council's approval.

Council member Clarke motioned to approve the resolution accepting the deed of easement from S & L, LLC for the Lakeside/Boyd's Corner pump station work, seconded by Council member Buchanan, and approved by all.

Town Manager Jones stated that the contractor is mobilizing to begin the tank work. He stated the team is looking at the deeds of easement and deeds of gift to transfer the property of the elevated tanks and the tank farm to the Town after construction. He stated that Dewberry has completed the redesign of the Hwy 58 water and sewer lines and will submit them to the Corps of Engineers and VDOT for final approval. He stated the bidding process will be in the Fall of 2024. He stated that the water plant expansion design is in process.

## VA Brownfield – Site Assessment & Planning Grant Update

Town Manager Jones stated that the firm has completed the plan for the Burlington property and submitted it to DEQ for final approval. He stated that once they receive approval, the Town should receive the report.

## Planters Warehouse Update

Town Manager Jones stated that the contractor continues to work the plumbing and HVAC, and insulation and sheetrock. He stated that the contractor is thinking an August completion.

## Cove Project - Update

Town Manager Jones stated that the Dewberry should have the design at 50% next week and the Town will be able to review it. He stated that the final design is planned for August.

## Calendar of Events & Tentative Road Closure Schedule

Town Manager Jones presented a list of the upcoming events and the road closure schedule. He stated that next Lake Life Live is July 6<sup>th</sup>. He reminded everyone about the July 4<sup>th</sup> parade. He stated that the Chamber of Commerce is actively planning for Lake Fest.

## Adoption of the 2024-2025 Budget

Town Manager Jones stated that the staff has presented the 2024-2025 Budget for a first reading and public hearing after the proper advertisements and now it is time for the final approval. Mayor Woerner asked Council if there were any questions on the 2024-2025 Budget. Council member Buchanan motioned to approve the 2024-2025 Budget as presented, seconded by Council member Clarke and approved by all. Council member Clarke thanked the budget committee for the work on the budget.

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## NEW BUSINESS

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## Budget Amendment – Veteran’s Memorial Fund

Treasurer Murphy stated that during the fiscal year, there have been more expenditures than were budgeted for by \$1,212.85. She stated that if it pleases Council, an appropriation needs to be made from the Veteran’s Memorial fund balance to cover these expenditures.

## Enterprise Zone

Town Manager Jones stated that he is working with Southside Planning District Commission and other localities to review the Enterprise Zone to make any enhancements and evaluating the incentives offered. He stated that he would have more information next month. Council member Buchanan asked where the Enterprise Zone is. Town Manager Jones stated that the enterprise zone is located at the B2, B3 and the Industrial Park. He stated the Enterprise Zones offer incentives to new businesses. He stated that Enterprise zones are limited in size with a central zone and two satellite zones.

## Closed Session

Mayor Woerner received a motion from Council member Clarke that Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A) (1 & 3) to discuss items pertaining to personnel and property, seconded by Council member Charles, and approved by all.

After ending the Closed Session, Mayor Woerner took a roll call vote, as follows, verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

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|-------------------------|-----|
| Council member Rawles   | Aye |
| Council member Buchanan | Aye |
| Council member Clarke   | Aye |
| Council member Dennis   | Aye |
| Council member Charles  | Aye |
| Vice-Mayor Pittard      | Aye |

## Adjournment

With no further business, the meeting was adjourned.

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Bruce F. Woerner, Mayor

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Tara Murphy, Treasurer/Clerk