

# TOWN COUNCIL MEETING MINUTES

September 17, 2024

The Clarksville Town Council met in regular session on Tuesday, September 17, 2024. Council members present were Mayor Bruce Woerner, Vice-Mayor Danny Pittard, Rick Buchanan, Pat Charles, Robert Dennis, and Alexander Rawles. Council member Chris Clarke was absent. Staff Members present were Town Manager Jeff Jones, Treasurer Tara Murphy, Public Works Director Walter Terry, Public Utilities Director William Leonard, and Police Officer Wendy Wootton.

## Call to Order

Mayor Woerner called the Town Council meeting to order and provided the invocation.

## Approval of Minutes

The minutes of the August 20<sup>th</sup>, 2024 Town Council meeting were approved with no additions, deletions, or corrections with a motion by Council member Charles, seconded by Council member Dennis, and approved by all.

## Presentation of List of Vendors Paid

The list of vendors paid for August 2024 was presented to Council. Vice-Mayor Danny Pittard motioned to approve the list of vendors paid for August 2024, seconded by Council member Rawles, and approved by all.

## Presentation of Financial Statements

The financial statements for August 2024 were presented to Council. Council member Dennis motioned to approve the financial statements for August 2024, seconded by Council member Buchanan, and approved by all.

## Presentation of the Police Activity Report

The Police Activity Report was presented to Council.

Town Manager Jeff Jones stated that he has the honor of presenting a resolution in honor of the late Police Officer Harvey Glenn Lawson, Jr. Town Manager Jones introduced Officer Lawson's family. Town Manager Jones stated that Officer Lawson had a lasting impact on Clarksville and he read the proposed resolution honoring him. He stated that the Town Council along with Chief Wilkinson want to memorialize Officer Harvey Glenn Lawson, Jr. by formally requesting the Commonwealth Transportation Board (CTB) to dedicate the section of Highway 58 Business from the intersection of Highway 15 & 58 at the eastern end of the Phillip Saint Julian Wilson Bridge to the intersection of Highway 58 Business and Highway 58 Bypass at the western boundary of the Town of Clarksville to be known as "Police Officer Harvey Glenn Lawson, Jr. (Unit 12) Memorial Highway". Mayor Woerner stated that Chief Ricky Wilkinson was instrumental in pursuing this honor. Council member Dennis motioned to approve the resolution that will be presented to the Commonwealth Transportation Board to memorialize Officer Harvey Glenn Lawson, Jr. by naming a section of highway for him, seconded by Vice-Mayor Pittard, and approved by all.

Officer Wendy Wootton stated that the Tams performed at the Lake Life Live and there were no issues. She stated that the Labor Day Lake Life Live event was postponed due to weather. She stated that the department has everything ready for Harvest Days and the Cruise-In/Car Show. She stated that officers' certifications are due for radar and firearms training. She stated that her and Officer Dillon will be attending instructor school training.

She stated that the department also has to get recertified for the taser. Officer Wootton stated that Chief Wilkinson has to attend FTO certification for field training new officers. Town Manager Jones stated the VDOT installed the new 25 mph signs at the entry points of Town.

## Public Comment

John Lesnik of Longbeach Boulevard informed Council that the residents are having issues with the AirBnB again. He stated that there have been two occasions involving drinking, loud music and foul language after 12 a.m. He stated that they contacted the police about the issue, but still feel something needs to be done to regulate the AirBnBs. He stated that they have also had boat trailers parking in his grassy areas. He stated that the AirBnB is a nuisance. Mayor Woerner stated that he would approach the Police about the issue. Town Manager Jones stated that the Planning Commission has started working on research for ordinances for how the AirBnB will be regulated in the town, but currently there is no ordinance to regulate the AirBnBs.

Mike Owen of 344 Old Rock Road questioned Clarksville needs to determine how many AirBnBs will be allowed to operate in the Town limits as part of their process.

Barbara Johnson of 558 Moss Lane in Boynton stated that she is here on behalf of the Virginia Department of Health Community Outreach Resources for Halifax, Mecklenburg and Brunswick counties. She informed Council that the group offers programs such as WICC, child and adult vaccinations and services such as play pens. She stated that the group also does environmental work such as inspecting well sites and food trucks.

Amanda Hutchins of 304 Tabernacle Road stated that she is with the Virginia Department of Health Medical Reserve Corps. She stated that they offer help during natural disasters and public health emergencies such as the opioid crisis. She stated that she holds classes such as Revive where they teach how to recognize drug addiction, how to help and also how to administer Narcan. She stated that the class is at the YMCA and is free to anyone. She stated that she also comes to community events as well as emergency events and will give out emergency kits.

## Presentation of Town Operation Reports

The Town Operations report was presented to Council.

Public Works Director Walter Terry informed Council that the crew made a water repair at the Buffalo Road/Rose Hill Avenue intersection. He stated that they had to remove the steps and sidewalk and found the main line split in two places. He stated that they also repaired some main sewer lines with root issues. He stated that the garbage truck is back after the repair shop replaced the motor and the clutch. He stated that the Town had to borrow trucks from the surrounding Towns in order to get up the garbage, but the truck is back in service now. He stated that a dump truck is also broke down and needs to go to the diesel repair shop in Richmond. He stated that he proposes to replace the 1998 garbage truck. He stated that the crew has been shorthanded but they are working hard to take care of the Town. Town Manager Jones stated that the garbage truck repair was more than what was budgeted this year and requested to appropriate \$25,356 from General Fund contingency for the motor and clutch replacement. Council member Buchanan motioned to appropriate \$25,356 from General Fund contingency for the garbage truck repair, seconded by Council member Charles, and approved by all.

Town Manager Jones stated that they received a quote for the garbage truck under a cooperative procurement agreement with Goodman Truck and Tractor for \$229,900. He stated that the dealer is holding the order for construction of the truck and it should be ready by July 2025. He requested permission from the Council to move ahead with ordering the garbage truck and informed Council that he will pursue financing options with USDA Rural Development. Vice-Mayor Pittard approve the Town Manager move forward with ordering the garbage truck, seconded by Council member Buchanan, and approved by all.

Public Utilities Director William Leonard stated that they still continue to perform lift stations maintenance to have the stations operating more with less down time.

He stated that the KCC lift station is back in operation and the contractor demolished the old lift station. He stated that the operators have had to make adjustments to the chemicals at the Water Plant for the lake turnover. He stated that he is working on a plan to rebuild some of the fire hydrants that are not working. He stated that he found a kit to repair the hydrants from Water Jam.

---

## UNFINISHED BUSINESS

---

### Marina Building Update

Town Manager Jones stated that the contractor finished the concrete slab for the first floor and installed the metal trusses for the second floor. He stated the contractor also ran the underground power. Town Manager Jones stated that with the rain, there are drainage concerns and the contractor, the architect, the engineer and the Town staff are working on a design plan to address the drainage issues.

### Sewer Plant Improvement Project Update

Town Manager Jones stated that the Town has exhausted the loan funds and began using the grant funds. He stated that the DEQ grant funds have also been exhausted, and the new Kinderton lift station has been tested and is in operation. He stated that the operators have already noticed a change in the amount of infiltration since the Kinderton lift station is in operation and the manholes remediated and the lines slip lined. He stated that WACO has completed the blower building walls. He stated that the contractor rebuilt the digester and began laying the underground piping for the reactor. They continue to do repairs to the clarifier.

### Update Water Plant Expansion & Distribution System Upgrades

Town Manager Jones stated that Dewberry, the Utilities Committee, Microsoft, and Mecklenburg County continue to work on the engineering and plans for the water plant expansion and the water and sewer line replacement projects that include pump station upgrades and the construction of the water tank farms. He stated that the WACO is working with CAD design to begin the pump stations work. Town Manager Jones stated that the tank farm design is complete. He stated that the contractor is grading and leveling the property for the tank farm and forming for tank foundations. He stated that the primary water connection has been installed but is not in service yet. He stated that Dewberry is working on the redesign of the Hwy 58 water and sewer lines and will submit them to the Corps of Engineers and VDOT for final approval. Town Manager Jones stated that the current bridge work is Verizon installing fiber under the bridge and is not part of the project.

### Enterprise Zone

Town Manager Jones presented the updated map of the Enterprise Zone to show what modifications were made. He stated that the property now owned by Microsoft has been taken out. He stated that areas zones business on the western end of business 58 and Buffalo Road areas have been added as well as B2 properties on both the north and south sides of 2<sup>nd</sup> Street and B3 properties on the Hwy 58 Bypass from Shiny Rock Road to the CVS intersection. Town Manager Jones stated that incentive stimulus grants for machinery & tools tax and business personal property taxes are options added to the plan. Town Manager Jones requested approval of the amendments to the Enterprise Zone map and the Clarksville incentives. Council member Charles motioned to approve the amendments to the Enterprise Zone map and the Clarksville incentives, seconded by Council member Dennis, and approved by all.

## Planters Warehouse Update

Town Manager Jones stated that the contractor has installed the doors and HVAC units as well as painted the interior of the residential units. He stated that the windows and doors are installed and the framing is complete in the commercial space. He informed the Council that Pointe Realty has been contracted to handle the marketing and managing of the leases.

## Cove Project - Update

Town Manager Jones stated that Dewberry is working on the design and will be meeting with the Corps of Engineers next week.

## Calendar of Events

Town Manager Jones presented a list of the upcoming events and the road closure schedule. He stated that the final Lake Life Live is planned for 9/27. He stated that October 5<sup>th</sup> is Harvest Day and there will also be a car show on the upper end of Virginia Avenue. He stated that the Double Nickle Players will have the next mystery theater October 18<sup>th</sup> and 19<sup>th</sup>. He stated that later in October is Trick or Treat on the Avenue.

## Acceptance of the 2022-2023 Audit

Town Manager Jones stated that the completed 2022-2023 Audit was presented to Council for review and approval. Council member Dennis motioned to approve the 2022-2023 Audit as presented, seconded by Council member Rawles, and approved by all.

---

## NEW BUSINESS

---

### Main Street Resolution

Town Manager Jones presented a resolution on behalf of Tara Tuck. He stated that the resolution is for the Town of Clarksville to participate in the Virginia Department of Housing & Community Development Advancing Virginia Main Street program. He stated that this program provides more grants. Council member Rawles motioned to approve the Advancing Virginia Main Street program resolution, seconded by Vice-Mayor Pittard, and approved by all.

### Resolution to Recognize the Wolfhounds

Mayor Woerner presented a resolution for recognition of the U S Army Company A Platoon 1/27 Infantry Division 2<sup>nd</sup> Platoon Wolfhounds. He stated that this group will hold a reunion on September 21<sup>st</sup> in Clarksville and he feels they should be recognized for the sacrifices during the Vietnam War. Council member Dennis motioned to approve the resolution in recognition of the Wolfhounds, seconded by Council member Buchanan, and approved by all.

## Adjournment

With no further business, the meeting was adjourned.

---

Bruce F. Woerner, Mayor

---

Tara Murphy, Treasurer/Clerk