

TOWN COUNCIL MEETING MINUTES

November 19, 2024

The Clarksville Town Council met in regular session on Tuesday, November 19, 2024. Council members present were Mayor Bruce Woerner, Vice-Mayor Danny Pittard, Rick Buchanan, Pat Charles, Chris Clarke, Robert Dennis, and Alexander Rawles. Staff Members present were Town Manager Jeff Jones, Treasurer Tara Murphy, Public Utilities Director William Leonard, and Police Chief Ricky Wilkinson.

Call to Order

Mayor Woerner called the Town Council meeting to order and provided the invocation.

Approval of Minutes

The minutes of the October 22nd, 2024 Town Council meeting were approved with no additions, deletions, or corrections with a motion by Council member Dennis, seconded by Council member Buchanan, and approved by all.

Presentation of List of Vendors Paid

The list of vendors paid for October 2024 was presented to Council. Council member Charles motioned to approve the list of vendors paid for October 2024, seconded by Council member Clarke, and approved by all.

Presentation of Financial Statements

The financial statements for October 2024 were presented to Council. Council member Clarke motioned to approve the financial statements for October 2024, seconded by Council member Dennis, and approved by all.

Public Comment

Laura Pittard of 103 3rd Street stated that she had questions about the cove project and asked to be informed of how it will impact their property. She asked how they will be informed and the time frame and if there will be a question-and-answer session. Town Manager Jones stated that the plans presented to Council will be a good place to start. He stated that the Corps of Engineers have to approve anything done with the cove project.

Michelle Hektor, the YMCA Membership/Fundraising Coordinator informed Council that the YMCA is beginning a capital campaign and asked for the Town's support with water and sewer needed for bathroom facilities. She stated that Phase I of the capital campaign is to build softball fields and a gymnasium to house the activities such as volleyball, the gymnastics as well as basketball. Ms. Hektor informed Council that the plans for Phase II is an aquatic center. Ms. Hektor requested the Town's support of the YMCA capital campaign.

Town Operation Reports

The Town Operations report was presented to Council.

Public Utilities Director William Leonard stated that Walter Terry has been busy this afternoon with a water leak. He stated that the department has had quite a few water and sewer line repairs since the last meeting. He stated that between the trash collection and leaf collection, the Public Works Department has been very busy.

Public Utilities Director William Leonard stated that they continue to perform lift stations maintenance and this work has led to less calls for issues at night. He stated that they continue to work with the contractor on the Waste Plant project. Director Leonard stated that the staff submitted the inventory documents to the State for the lead and copper inventory and it was accepted, so the Town is still in compliance. He stated that the next step is to send letters to the customers.

Police Activity Report

The Police Activity Report was presented to Council.

Chief Ricky Wilkinson stated that Officer Wendy Wootton will attend General Instructor training the first week of December. He stated that Trick or Treat on the Avenue was a good event and well attended. He stated that he liked the line dancers. Chief Wilkinson informed the Council that Officer Dillon received the MADD DARE award for enforcement of the DUI laws. He stated that the extra help is lined up for the Christmas Parade. Town Manager Jones stated that VDOT has the letter and resolution for the Glen Lawson memorial but has not given approval at this time.

Economic Development Update

Town Manager Jones stated that Mrs. Tara Tuck was not able to attend and has nothing new to share at this point. He informed the Council that the video is done and there will be a screening on 12/16/24 at Woodbine.

UNFINISHED BUSINESS

Marina Building Update

Town Manager Jones stated that the staff, the Architect, the Engineer, and the contractors are working on a solution to the storm water drainage that occurs. He stated that B & B Consultants was asked to create a design to better deal with storm water drainage issues that would create problems. He stated that the completed design includes the installation of curb and gutter on the upper parking lot, installation of drop inlets and underground storm water pipes, and additional site work. He stated that this additional work has an estimated cost of \$46,200. Town Manager Jones stated that an additional change order was executed to increase the load bearing steel joists and increase the rebar size in the base slab along with the addition of a sheer wall. He stated that the estimated cost of this change order is \$17,486. Town Manager Jones requested an appropriation of \$63,686 from General Fund contingency to pay for the change orders at the new Marina building and the site preparation. Council member Buchanan motioned to approve the appropriation of \$63,686 from General Fund contingency to pay for the Marina project change orders, seconded by Council member Rawles, and approved by all.

Sewer Plant Improvement Project Update

Town Manager Jones stated that the Town exhausted the project loan funds and began using the grant funds. He stated that the DEQ grant funds have also been exhausted, and the new Kinderton lift station part of the project is complete. He stated that WACO is installing an aeration system in the new reactor to the new blower room as well as working on the electrical and plumbing. He stated that the contractor continues to excavate, setting forms, pouring concrete and installing underground piping and conduit for the new reactor and the interconnect with the existing plant operations. He stated that WACO and the Town staff are working to empty the round digester so that WACO can begin the replacement of the diffusers. He stated that the repairs to the square digester are complete and the valves for the distribution for the digestors have been replaced.

Update Water Plant Expansion & Distribution System Upgrades

Town Manager Jones stated that Dewberry, the Utilities Committee, Microsoft, and Mecklenburg County continue to work on the engineering and plans for the water plant expansion and the water and sewer line replacement projects that include pump station upgrades and the construction of the water tank farms. He stated that WACO began the site preparation for Boyd's Corner lift station and continues to work on the installation of a pre-fabricated building at the Lakeside pump station site. Town Manager Jones stated that the piers for the elevated tank are complete and construction is scheduled for January 2025. He stated that the contractor completed the grading for the property for the tank farm and the perimeter tank foundation steel rebar is installed and they are ready to pour the base slab. He stated that the primary water connection has been installed but is not in service yet. Town Manager Jones stated that the foundation will begin in December and the tank assembly will begin with the roof, then raised and one ring will be installed at a time. He stated that Dewberry is working on the redesign of the Hwy 58 water and sewer lines and will submit them to the Corps of Engineers and VDOT for final approval.

Enterprise Zone

Town Manager Jones stated that the application on the Enterprise Zone map changes and the incentive changes was submitted to DHCD and the staff will hear about the approval by the end of December or early January.

Planters Warehouse (Royster Project) Update

Town Manager Jones stated that the contractor is installing laminate flooring, cabinets, baseboards, molding, interior doors, outside decking and painting the interior of the residential units. He stated the contractor has the external siding and is to begin framing the interior of the commercial space. Town Manager Jones stated that the contractor and the developer are planning the utility hookups and finishing the grading of the grounds. He informed the Council that Pointe Realty has been contracted to handle the marketing and managing of the leases.

Cove Project - Update

Town Manager Jones stated that the design presented is 95% complete. He stated that there will be two construction entrances, on 2nd Street and 3rd Street and they will later be lighted walkways. He stated that Town Staff and Dewberry have submitted permits needed for lake/wetland impacts to the USACE. He stated the staff and Dewberry are reviewing both hillside restoration in grass or rip-rap and the impact on the costs. Town Manager Jones stated that the dock will have 16 multi-use slips and the dock is proposed to be aluminum with composite decking and black plastic floats. He stated that the costs estimates are higher than expected and Dewberry and the staff are developing plans to address.

Calendar of Events

Town Manager Jones presented a list of the upcoming events and the road closure schedule. He stated that the Grand Illumination is planned the same day as Christmas Open House on November 24th. He stated that the last event of the year is the Christmas parade on December 6th at 6:30 p.m.

NEW BUSINESS

Holiday Events

Town Manager Jones stated that the Town of Clarksville Christmas luncheon is scheduled for December 11th and asked the Council to RSVP to Lori as soon as possible. He stated that the Chamber of Commerce Christmas Social is December 12th and to please RSVP this event so that we can get a head count.

Adjournment

With no further business, the meeting was adjourned with a motion by Vice-Mayor Pittard, seconded by Council member Charles, and approved by all.

Bruce F. Woerner, Mayor

Tara Murphy, Treasurer/Clerk